

Introduction to e-Clubhouse







e-Clubhouse is a **free website platform provided by Lions Clubs International** that allows every Lions club to create and manage its own official website easily and free of cost.

◆ **Why use e-Clubhouse?**

- ✓ Completely **free of cost**
- ✓ No technical/web design knowledge required (fill-in-the-blank format)
- ✓ Helps promote your club activities and attract new members
- ✓ Keeps members and community updated about projects and events

◆ **Key Features**

Every e-Clubhouse website includes:

-  Home Page (club intro + photos)
-  Events Calendar
-  Club Projects section
-  Photo Gallery
-  Contact Page
-  Up to 5 additional custom pages

Also includes **member-only tools** like directory, newsletters, and communication features.

Steps to Create New e-Clubhouse Page (FREE)

Follow this **step-by-step process**:

Step 1: Open Application Page

- Go to: <https://e-clubhouse.org>
- Click “**Create a New e-Club**”

Step 2: Fill Application Form

You need to enter the following details:

Basic Club Details

- Club Name (e.g., Lions Club of Ahmedabad xyz)
- Multiple District (MD)
- District
- Country
- State & City
- Club Number

Contact Information

- Club Address
- Club Phone Number
- Club Email

Meeting Details

- Meeting Date & Time
- Meeting Location

Leadership Details

- President Name
- Webmaster Name
- Webmaster Email

 These fields are mandatory for approval.

◆ Step 3: Submit Application

- After filling all details → Click **Submit**
- Your request goes for approval

🕒 Approval time: **24–48 hours (approx.)**

◆ Step 4: Receive Login Credentials

- You will get **username & password via email**
- Use it to log in to your e-Clubhouse dashboard

◆ Step 5: Design Your Website

Once logged in:

- Select template
- Add:
 - Club history
 - Project details
 - Event calendar
 - Photos

👉 Everything works in a **simple editable format (no coding needed)**

◆ Step 6: Publish & Share

- Save your pages
- Your website goes live
- Share link in:
 - MyLCI (club locator)
 - Social media
 - WhatsApp groups

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